

**Park City School District
September 6, 2016
Work Session 9:00 AM**

Members present

Tania Knauer, Philip Kaplan, JJ Ehlers and Julie Eihausen

Staff Present:

Ember Conley, Todd Hauber, and Lorie Pearce

Call to Order

Board President Knauer called the meeting to order at 9:04 am. Member Kaplan led the pledge of allegiance.

Reports

Projected Enrollment

Business Administrator Hauber presented current enrollment numbers. The numbers discussed today represent a live body count that was taken on August 30. The next count will take place on September 8, which is 10 days after the start of school. This will give us a better idea of staffing needs for the year. Elementary schools are coming in slightly higher than expected except for PPES. Secondary schools are also coming in with higher numbers than projected.

Member Eihausen asked if Trailside is still utilizing trailers for two fourth grade classes. She believes that the school should be looking at ways to eliminate these trailers, as they are not a conducive learning environment.

Member Knauer wants to make sure that the trailers are not counted as space available to determine if Trailside Elementary is an open or closed school for capacity. The Board discussed the process for what happens if parents are not honest about their residency and are found to be falsifying records. The Board feels that we need to enforce the rules to give parents the incentive to follow the rules.

Dual Language Program Review Preparation

The Board discussed having a program review at each Board meeting. Dr. Conley has asked the Board for an outline of what these reviews might look like.

Board Member Knauer suggested that the Board should review any programs that have associated costs. Member Kaplan said that this they would like to upgrade the quality of the reviews.

The Dual Language Program will be reviewed at the September 20, 2016 Board meeting and should include items such as staffing, student data, and budgetary costs.

Board Goals

During the Board Retreat, the Board focused on their goals, and they have chosen to work on the following:

1. Student Potential and Achievement
2. Governance
3. Communication

Member Kaplan and Member Ehlers will work on refining goals 1 and 2. Member Knauer will refine goal 3.

Start Time Implementation Task Force

Superintendent Conley gave a brief update on the State Times Implementation Task Force and where we are in the process. In talking with someone from Teton School District, she learned that they hired the University of

Minnesota to help them with gathering information, so they maybe a good information source for PCSD. The Transportation Department will be performing mock runs to determine when busses would need to pick up students. Dr. Conley and Todd Hauber met with Alfred Knotts with Park City Municipal, and he will help the transportation department run their mock runs.

Member Eihausen asked if we should hire someone like Teton did to help with this so that we are not overtaxing our employees. Superintendent Conley will be meeting with mountain Superintendent's from all over the country in October, so this will be a topic that Dr. Conley will discuss with them. Having a committee of 5-7 is ideal which will consist of elementary, secondary, administrators, staff and parents. Dr. Conley has been receiving emails from individuals asking to part of the committee, and she is responding to those individuals. Next week, Dr. Conley will draft a timeline for the committee.

Executive Session

Member Ehlers made a motion to adjourn to Closed Session to the purpose of discussing the character, professional competence, or physical or mental health of an individual. Member Eihausen seconded the motion. Roll call vote. Motion passed.

Meeting reconvened at 11:15 a.m.

Member Ehlers made a motion to adjourn to Regular Session on September 20, 2016 at 4:00 p.m. Member Kaplan seconded the motion. Motion passed unanimously.

Meeting adjourned at 11:16 a.m.

Tania Knauer, President

JJ Ehlers, Member

Philip Kaplan, Member

ABSENT

Nancy Garrison, Member

Julie Eihausen, Member

Todd Hauber, Business Administrator